

2017 Carlton Gardens Primary School BYOD User Agreement

1:1 BYOD programs are part of an international move towards individualising learning, which can increase independence and self-initiated learning in students and extend their learning beyond the classroom. Students who have their own devices have been found to take greater pride and ownership over the knowledge they create. Carlton Gardens Primary School has decided to undertake a BYOD program. This agreement provides covers the use of devices within our school.

We ask that you read this agreement with your child and sign it. Students will not be permitted to bring a device unless both the parent and the student have signed this agreement.

*Please be aware that Carlton Gardens Primary School accept no responsibility for loss or damage to, or for maintenance or repair required in a student's own device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student.

Device

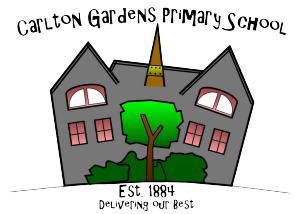
Parents will ensure that:

- The device complies with school specific BYOD specifications;
- The device is locked with a pass code to prevent unauthorised access to the device;
- The device will be **fully charged** when brought to school;
- They are fully responsible for loss or damage to, or for maintenance or repair required in a student's own device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student;
- No Copyright infringing materials are on the device;
- There is no inappropriate materials on the device;
- Parental restrictions be used where available;
- Students are unable to make purchases with their device;
- The device has protective covers to help reduce the chance of damage;
- The device has the recommended software.
- The device is easily identified by personalising home screens and cases;
- The device has tracking software such as, 'Find my iPad' or 'Find my Mac' where available;
- The device is insured where possible

General Use Guidelines

Students will ensure that:

- That they bring their device to school;
- The device will only be used for learning purposes as directed by the teacher;
- The device is not left in places where it can be damaged such as, on the floor, on chairs or outdoors;
- They will use their devices in a responsible and ethical manner;
- Follow the school's ICT Acceptable Use Policy;
- Report any behaviour that is not in line with the school's ICT Acceptable Use Policy to their teacher;
- They will store their device appropriately in a designated area within their classroom when the devices are not in use to help protect their device, work and information;
- Will not remove their device from the classroom unless instructed by the teacher;
- The device is not taken into the school yard;
- They report any damages that may occur to their teacher immediately;
- They use the internet in a safe and appropriate manner (as set out by the school's 'ICT Acceptable User Agreement') and will report any inappropriate or offensive material to their teacher so that the administration can block those sites;
- Other students do not use their device to avoid accidental breakages;
- They will not use devices to record, transmit, or post photographic images or video of a person or persons during school hours or during school activities, unless otherwise allowed by a teacher.
- They don't send, access, upload, download, or distribute offensive, violent, profane, threatening, pornographic, obscene, or sexually explicit materials;
- They don't access and use internet/app-based games within class time that are not deemed educational by the teacher without prior permission;
- They don't use messaging services and social media within school time
- They don't give out personal information, for any reason, over the internet;
- They won't participate in any form of bullying including, and not limited to texting, emailing, posting and accessing other students devices;
- They only use Carlton Gardens Primary School's filtered Internet service; and
- That the device is stored securely during recess and lunch.
- That they will not use the device whilst eating or drinking;
- They use only their school designated email whilst at school;
- They will not play music or videos unless under explicit direction of the teacher.



2017 CGPS BYOD Acceptable Use Agreement

Student Section

Student Name: _____

Grade: _____

I have read/discussed the Carlton Gardens Primary School's BYOD Acceptable Use Agreement document. I agree to follow the rules contained in the guidelines. I understand that failure to follow this BYOD Acceptable Use Agreement may result in me forfeiting my privilege to use ICT at Carlton Gardens Primary School.

Student Signature: _____

Date: _____

Parent/Guardian Section

I have read and discussed the Carlton Gardens Primary School BYOD Acceptable Use Agreement document with my child.

I understand and acknowledge that children are responsible for their own device.

I understand that I am fully responsible for loss or damage to, or for maintenance or repair required in a student's own device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student;

I understand that failure to follow this BYOD Acceptable Use Agreement may result in my child forfeiting his/her privilege to use ICT at Carlton Gardens Primary School.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____