Principal
Tina McDougall

Leadership Team
Trish Glover, Andrew Bloomfield, Bobbie Tyburski & Hollie Winfield
Welcome
**Starting Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
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<tbody>
<tr>
<td>Wednesday 28(^{th}) of January</td>
<td>Teachers ONLY</td>
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<tr>
<td>Thursday 29(^{th}) of January</td>
<td>Grades 1 – 6 begin (No Preps)</td>
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<tr>
<td>Friday 30(^{th}) of January</td>
<td>All Preps attend for a half day (9am-12pm)</td>
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**TRANSITION PERIOD FOR 2015**

<table>
<thead>
<tr>
<th>Duration</th>
<th>Schedule</th>
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<tr>
<td>FOUR FULL DAYS PER WEEK</td>
<td>Monday, Tuesday, Thursday, Friday (All of February)</td>
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*Please note there is no school on the 4\(^{th}\), 11\(^{th}\), 18\(^{th}\) & 25\(^{th}\) of February for Prep students. These days are allocated for academic testing. Prep students will begin full time at school from Monday 2\(^{nd}\) March.*

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
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<tbody>
<tr>
<td>Friday 27(^{th}) of March</td>
<td>Last day of Term 1</td>
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Assessment

• Prep students do not attend school on any Wednesday in February. These days not only provide your child with a mid week break but also gives our teachers time to assess the literacy and numeracy skills of all prep students in a one on one environment. This information then helps teachers provide a more individualised learning program for your child.

• You will have an opportunity to allocate a time on one these Wednesdays for this assessment to take place. This session will go for between 45mins and 1 hour.
School Day Structure

- 8:55am – children are expected to be in their class line ready to proceed into classrooms
- 9:00-10:00 – session 1
- 10:00-11:00 – session 2
- **11:00-11:30 RECESS**
- 11:30-12:30 – session 3
- 12:30-1:30 – session 4
- **1:30-1:40 Children eat lunch in the classroom**
- **1:40-2:30 LUNCH BREAK**
- 2:30-3:30 – session 5
- 3:30pm – teachers bring students out into the school yard to be collected by parents
Curriculum

• Reading
• Writing
• Spelling/Vocabulary
• Numeracy
• Inquiry
• ICT-Interactive Whiteboards, iPads, Laptops, etc.
• Specialist: LOTE, MUSIC, ART and PE.
• Melbourne Museum Partnership
Extra-Curricula Activities

At Carlton Gardens we offer a number of different extra-curricula activities. Students will receive a note at the start of each term stating the costs involved and the times the programs are running. Parents are responsible for organising these sessions and payment.

The extra-curricula activities that run at our school are:

- Dance
- Instrumental Music (keyboard, singing, guitar, drums and brass)
- Chinese
- French
- Kelly Sports
Parent Helpers

• We welcome parent helpers at Carlton Gardens Primary School.
• Anyone wishing to help out in the classroom or on excursions must have a Working With Children's Check – forms for this check can be obtained from their website - www.workingwithchildren.vic.gov.au
• Information will be sent home early next year about classroom helpers.
• There are a variety of ways you can assist us, either in the classroom or around the school. This may include doing administrative tasks for the teacher, covering books, reading with children, assisting in the classroom, organising fundraising events, joining a school subcommittee or school council, etc.
• Currently we are organising our biennial fete for 2015. If you can support us with this please contact either Claire Sowerby - clairesowerby@olympuss.com.au or Robyn Pollock - robynspollock@bigpond.com
Carlton Gardens Primary School has a compulsory school uniform which is available for purchase from the school office.

At all times students attending school should wear closed shoes (no thongs or sandals), and during Terms 1 and 4 should also wear a school sun hat.
Grade Allocations for 2015

• Transition is a time for children to experience a school program and socialise with children they may not know. During this time teachers will be making observations that will help them with class structures for next year.

• A letter will be sent out in the last week of school providing you with information about your child’s class and teacher for 2015.

• This year we have had one Prep grade with 20 students and one teacher and another Prep grade with 40 students and two teachers.
Independence

- Write name using lowercase letters
- Counting to 10
- Unpack and pack school bag-water bottles, property, notes.
- Lunches – healthy snack for recess and lunch - sandwich.
- Regular reading to and with your child
- Please LABEL all of your child's belongings-uniform, lunchbox, water bottle, school bag, etc.
- PLEASE supply a complete change of clothes (top and bottom) as accidents do happen
- Shoes – shoes that your child can take off and put back on without assistance.
OSHClub

• Motto-Happy Children Learning
• Before school care is from 7:30am-8:50am ($6.80 per child/per session Full Fee $19.50)
• After school care is from 3:30pm-6:00pm ($6.25 per child/per session Full Fee $20.80)
• Vacation Care program is run from 8:00am-6:00pm ($9.00 per child/per session Full Fee $51.00)
• OSH Club Contact Number: 0431 608 071
• Registrations must be completed online, and **places will be limited** so book early.
• All details can be found in the OSHClub brochure.
<table>
<thead>
<tr>
<th>Term</th>
<th>Event Details</th>
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| Term 1 | Information evening/Meet and Greet  
Portfolio sent home |
| Term 2 | Learning Celebration Night  
Report sent home  
Portfolio sent home  
Parent Teacher Interviews |
| Term 3 | Learning Celebration Night  
Portfolio sent home |
| Term 4 | Learning Celebration Night  
Report sent home  
Portfolio sent home  
Parent Teacher Interviews if requested |
Contacting Staff

- If parents wish to speak to their child's classroom teacher we ask that you arrange a meeting time by speaking with the classroom teacher before or after school alternatively you can call or email the school and Joy (our lovely Business Manager) will pass on the message.
There are a number of ways you can receive information about the school.

• Tiqbiz is a mobile app for both android and iOS. We send our newsletter out using tiqbiz. We also send important reminders out via tiqbiz.
• We share exciting events, policies and news through our website. www.carltongardens.vic.edu.au
• Compass School Manager will be your main source of information next year. You can approve school absences, view school reports and pay for excursions. You will receive your login details at the beginning of next year.
• You can also follow us on twitter and instagram, @CarltonGardens
Prep Sleepover

• The Prep Sleepover will be in term 4
• The sleepover is part of Carlton Gardens Primary School’s camping program. And is the first step in getting your child ready for the overnight camp in grade 1.
• The Prep sleepover will consist of an evening of entertainment and dinner for the students, followed by a sleepover at school and LOTS OF FUN!
Whole School Arts Festival

• At Carlton Gardens we host a variety of whole school events that are strongly linked to the Arts curriculum.

• Every year all grades are involved in creating a film for our annual Gardenfest which is held in December. Past examples of movie trailers are available to view on our school website.

• We also hold a whole school Art show or Concert in Term Three in alternating years. This year we had the Art Show, next year we will have a concert.
School Houses

• Students at Carlton Gardens Primary School will be involved in a year long house competition. Events will include a variety of sports and classroom activities.
• Our four school houses are:
  Rennick – Red
  Worthington – Yellow
  Sergeant – Green
  Dare – Purple
• House t-shirts will be available to purchase next year from the uniform shop
Questions/Discussions

Thank you for your time